



## Rules of the 1-Month Research Visits programme

(an activity of the NAWA/STER *iWARSAW4PhD* project for the years 2022-2024)

### 1. General

The *1-Month Research Visits* (hereafter: RV) programme provides funds for research visits to foreign laboratories. The duration of a single RV should be 30 to 35 days.

### 2. Eligibility

Eligible are students of 4th to 6th semester of the Warsaw-4-PhD school who, during their PhD studies, have authored an article published or accepted for publication in a JCR-indexed scientific journal. A former RV beneficiary may reapply, provided that he/she: (i) has provided a report on the said RV; (ii) has authored, since the date of the previous application, at least one additional paper related to his/her doctoral project.

### 3. Timetable

Five calls for applications are planned: spring 2022, autumn 2022, spring 2023, autumn 2023, and winter/spring 2024. The exact dates shall be announced by the *iWARSAW4PhD* Project Office. All RVs must end before December 31, 2024.

### 4. Required documents

Applications, together with candidates' CVs and the letters of invitation issued by the foreign parties, should arrive at the secretariats of the relevant Warsaw-4-PhD institutes before the deadline specified by the *iWARSAW4PhD* Project Office. Application templates provided by the Project Office should be used.

### 5. Assessment of applications

Funds allocated to a given call will be divided between the (i) biological and medical, (ii) chemical, and (iii) physical specialisations, according to the current number of 4<sup>th</sup>- 6<sup>th</sup> semester Warsaw-4-PhD students in each of these three groups. The assessment of applications will be carried out by specialisation-specific Selection Committees comprising employees of the pertinent institutes and appointed by the Warsaw-4-PhD Programme Board. Assessment criteria are the following: scientific value of the proposal (its importance, originality, clarity, feasibility, and relevance to a given PhD research project - 60%, previous scientific achievements of the candidate - 20%, scientific excellence of the host institution - 20%. The Selection Committees will draw up the ranking lists. Final decisions are to be reached and standby lists drawn in a consensus meeting (Selection Committees & Programme Board). Funds unused within a given specialisation can be relocated by the Warsaw-4-PhD Programme Board to other specialisations or to a later call for applications.

### 6. Expenses covered

Living costs:

	Flat rate (PLN)
OECD countries	12 000
non-OECD countries	8 000

Travel:

Straight-line distance (km)	Flat rate (PLN)
less than 500	1000
500-999	2000
1000-2999	3000
3000-6000	4000
over 6000	5000

The beneficiary is paid by the Nencki Institute in advance, as required for a convenient purchase of travel tickets.

The beneficiary returns unused funds if the RV is cancelled. If the visit takes place, but unforeseeable circumstances shorten its duration to fewer than 16 days, the beneficiary returns either 4000 PLN or 2600 PLN,

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depending on the destination being located in an OECD or non-OECD country, respectively. That latter obligation may be partly or entirely waived by the Project Coordinator in particular, well justified cases. The due amount shall be paid back to the Nencki Institute within 28 days following the return from an RV.

### **7. Reporting**

Every beneficiary is obliged to prepare a written report on the scientific results obtained during his/her RV. The report shall be submitted within 14 days following the return from an RV. Failure to do so disqualifies the doctoral student from all subsequent calls of the RV programme.